

TOWN OF CAMBRIA TOWN BOARD

JANUARY 12, 2006

The regular meeting of the Town of Cambria Town Board was held at 8:00 PM on the 12th day of January 2006 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York

BOARD MEMBERS PRESENT:

Wright H. Ellis, Supervisor
Robert E. Blackman, Councilman
George J. Bush, Councilman
Debra L. Kroening, Councilwoman
Matthew P. Foe, Councilman

ALSO PRESENT:

Amel S. Jowdy, Water/Sewer Superintendent
Jon T. MacSwan, Highway Superintendent
Lou Ann Murawski, Town Clerk
Edwin J. Shoemaker, Attorney
Bill Wolcott, Union Sun & Journal
14 interested individuals

Following salute to the flag, Supervisor Ellis called the meeting to order. Supervisor Ellis welcomed newly elected Councilwoman Debra L. Kroening.

Board members took action upon the following matters:

APPROVAL OF MINUTES

Upon a motion duly made by Councilman Bush and seconded by Councilman Blackman, it was resolved that the Minutes of the December 8, 2005 Town Board meeting be approved as presented.

Ayes: Blackman, Bush, Ellis, Foe, Kroening

-Motion Carried-

APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

Drainage Fund	Claim 1	\$ 261.99
General Fund	Claims 1 – 27	\$82,992.57
Highway Fund	Claims 1 – 10	\$27,074.47
Sewer Operating Fund	Claim 1	\$ 66.11
Trust Agency Fund	Claim 1	\$ 2,440.59
Water Construction Fund	Claim 1	\$ 4,333.33
Water Operating Fund	Claims 1 – 5	\$32,041.10

Upon a motion duly made by Councilman Blackman and seconded by Councilwoman Kroening, it was resolved to approve the abstract of audited vouchers as presented.

Ayes: Blackman, Bush, Ellis, Foe, Kroening

-Motion Carried-

RE-ORGANIZATION APPOINTMENTS

The following re-organizational meeting appointments, salary schedules, designations numbered 1-29 were presented to the Board:

TOWN OF CAMBRIA RE-ORGANIZATIONAL MEETING

- 1. Town Board Meeting** 2nd Thursday of each month at 8 PM at the Town Hall
- 2. Planning Board Meeting** 3rd Monday of each month at 8 PM at the Town Hall
- 3. Zoning Board Meeting** 4th Monday of each month at 8 PM at the Town Hall
- 4. Official Newspaper** Union Sun & Journal
Niagara Gazette - notices placed for convenience of residents

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5. Official Banks HSBC, Bank USA (Sanborn/Cambria) for Supervisor, Town Clerk, Building Inspector, Town Justices;
M & T Bank (Lockport) for Supervisor
First Niagara Commercial Bank (Ransomville) for Supervisor, Tax Collector

6. Authorize Supervisor to invest money in accordance with the Investment Policy for the Town of Cambria as reviewed and approved

7. Mileage for Official Town Business 44.5 cents/mile

8. APPOINTMENTS:

Building Inspector Clifford E. Burch, one year term
Building Inspector, Deputy Donald P. Lane, one year term

Cambria Housing Authority Patricia Shepherd, five year term to expire 4/18/2011

Computer Tech. Committee Matthew P. Foe
Lynn J. Schlemmer

Constable Richard M. Dalton, Sr., one year term

Drainage Committee Robert E. Blackman, one year term
Matthew P. Foe, one year term
Steven M. Kroening, one year term
Jon T. MacSwan, one year term

Ethics Board Lou Ann Murawski, three year term to expire 12/31/2008

Highway Typist Heather L. Blasius, one year term

Historian Vernetta A. Genter, one year term
Historian, Deputy Deborah Wynes, one year term

Justice Clerks Joy W. Caldwell, one year term
M. Sandra Jowdy, one year term

Planning Board William J. Amacher, Chairman - one year term
John W. Phillips, five year term to expire 12/31/2010
Gerald A. Machajewski, Alternate - one year term to expire 12/31/2006

Records Management Officer Lou Ann Murawski, one year term

Recreation Program Committee Joseph Fournier, - five year term to expire 12/31/2010
Recreation Director Sally J. Reed, one year term to expire 12/31/2006
Baseball Director Charles C. Nagel, one year term to expire 12/31/2006
Groundsperson Michelle L. Rechin, one year term to expire 12/31/2006

Records Advisory Board Lynn J. Schlemmer

Registrar Vital Stats Lou Ann Murawski, four year term expires 12/31/2009
Registrar Vital Stats Deputy Christine M. Osypian, one year term

Secretary, Planning and Zoning Board of Appeals Marjorie E. Meahl - one year term

Supervisor, Deputy George J. Bush, one year term

Tax Collector, Deputy Rachel A. Kroening, one year term

Town Clerk, 1st Deputy Christine M. Osypian, one year term
Town Clerk, 2nd Deputy Tamara J. Cooper, one year term

Water Typist(s) Constance V. Pettersen, one year term
, one year term

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Zoning Board of Appeals Joseph Ohol, Chairman - one year term
Peter A. Smith, five year term to expire 12/31/2010
Norman Allen, Alternate, one year term to expire 12/31/2006

9. Approve the 2006 Town of Cambria Volunteer Firemen's Service Award point system for Cambria and Pekin Fire Companies

10. Authorize Supervisor to sign and pay contracts/agreements as follows:

Cambria Housing Authority	10,000.00
Dale Association	4,000.00
Friendship Club	800.00
Niagara Community Action Program	2,500.00
Ransomville Library	3,000.00
Sanborn-Pekin Library	26,000.00
Sanborn Post 969 - American Legion	650.00
Sanbornites	3,000.00

11. Authorize Supervisor to pay all utilities, refuse, medical insurance, and charge card invoices as billed monthly

12. Designation of C. W. Baker Insurance Agency, Inc. as Agent for Town Insurance

13. Authorize Supervisor to hire Engineer and Attorney as needed

14. Authorize rate of pay (annual) for Town officials as follows:

Assessor	31,010.00	Historian - Deputy	735.00
Assistant Cemetery Superintendent	1,300.00	Highway Foreman	1,000.00
Baseball Director	2,500.00	Records Management Officer	1,500.00
Budget Officer	2,300.00	Recreation Director	2,500.00
Building Inspector	12,100.00	Registrar Vital Stats	530.00
Building Inspector – Deputy	8,000.00	Registrar Vital Stats - Deputy	375.00
Building Maintenance	3,000.00	Sewer Superintendent	7,600.00
Confidential Secretary	42,500.00	Water Superintendent	51,900.00
Groundsperson	2,000.00	Water Foreman	1,000.00
Historian	3,265.00		

15. Authorize pay rates for Town Employees as follows:

Department	Position	Full Time per hour	Part Time per hour
Highway	Laborer	7.00 to 10.20	7.00 to 9.00
	Mechanic	18.20	-----
	Truck Driver	N/A	9.00 to 11.00
	Motor Equipment Operator	18.20	-----
Water – Sewer	Laborer	7.00 to 10.20	7.00 to 9.00
	Maintenance - Sewer	18.20	-----
	Maintenance -Water	18.20	-----

	Chairman	Member per meeting	Secretary per hour
16. Planning Board	72.00 per meeting	53.00	12.85
17. Zoning Board of Appeals	72.00 per meeting	53.00	12.85
18. Recreation Committee	35.00 per meeting	30.00	-----

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19. Election Inspectors	General Election	\$170
	Primary Election	\$110
	Registration	\$75
	Alternates	\$7.50 per hour
	Chairperson	\$15
	Election Inspector School	\$15
	Voting Machine Inspector	\$10 per machine per occasion
	Voting Machine Custodians	\$25 per machine per occasion
20. Assessment Review Board Members		65.00 for first day; 55.00 each additional day
21. Typist (part time)	10.75	per hour
22. Justice Clerk	13.60	per hour
23. Tax Collector - Deputy	9.00	per hour
24. Town Clerk - Deputy 1	15.80	per hour
25. Town Clerk - Deputy 2	11.75	per hour
26. Building - Janitorial (part time)	10.25	per hour
27. Building - Grounds Maintenance (part time)	8.90	per hour
28. Real Property Appraisal Technician Trainee	15.30	per hour

29. Payroll Schedule: Highway, Water, Sewer, Drainage and Summer Recreation are paid bi-weekly.

Monthly positions are processed with the last bi-weekly pay of the month.

Note: Registrar of Vital Stats (General) position is paid annually.

Upon a motion duly made by Councilman Foe and seconded by Councilman Bush, it was resolved to approve the re-organizational resolutions numbered 1 – 29 as presented.

Ayes: Blackman, Bush, Ellis, Foe, Kroening

-Motion Carried-

TOWN BOARD LIAISON APPOINTMENTS

Supervisor Ellis appointed the following Council members as liaison officers to the following Boards:

Councilman Bush	Planning Board
Councilman Blackman	Zoning Board of Appeals
Councilwoman Kroening	Recreation Committee

SMALL CITIES GRANT – FAIR VILLAGE WATERLINE PROJECT

Mr. Robert Klavoon, Wendel Dushscherer, indicated the required time has elapsed for the filing of responses from interested agencies. The following resolutions were presented for the Board's consideration:

RESOLUTION ADOPTING DETERMINATION OF NON-SIGNIFICANCE

WHEREAS, in compliance with Part 617 of the implementing regulations pertaining to Article 9 (State Environmental Quality Review Act – SEQRA) of the Environmental Conservation Law, the Cambria Town Board has reviewed the Waterline replacement and extension proposed for the area known as "Fair Village" along Unicorn Drive, Eagle Drive, and Fairview Drive in the Town of Cambria, and

WHEREAS, the Town Board of the Town of Cambria has determined it is duly qualified to act as lead agency with respect to compliance with SEQRA which requires environmental review of certain actions undertaken by local governments; and

WHEREAS, pursuant to Resolution adopted on November 10, 2005, the Town Board determined that the proposed action was an Unlisted Action under SEQRA and that it was the agency with the broadest governmental powers for investigating the impact of the proposed action and the greatest capacity for providing the most thorough environmental assessment of the

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proposed action and the most local agent with permitting authority, and pursuant to such resolution the Town of Cambria has undertaken to conduct a coordinated review; and

WHEREAS, all the involved agencies required to be notified under SEQRA have been notified and has received responses from most of agencies notified and no agency has contested the determination of the Town of Cambria to act as lead agency, but responses have identified areas of concern that must be addressed by the Town of Cambria; and

WHEREAS, the Town of Cambria has determined that the proposed project will not adversely affect the natural resources of the State and/or the health, safety and welfare of the public, and is consistent with social and economic considerations

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cambria, after considering the action proposed herein, in reviewing the Environmental Assessment Form, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the SEQRA Regulations and thoroughly analyzing the project with respect to potential environmental concerns, determines that the action will not have a significant effect on the environment and that a Negative Declaration is hereby issued, based upon the following reasons:

1. Since the project involves the construction of waterlines primarily within the existing Right-of-Way (ROW) of the Road, with only a few possible exceptions where obstacles or prior facilities require some deviation, there will be no significant adverse affects on wildlife, plant or fish habitats, or on open space or recreation in the Town.
2. Review of the project area indicates that the project will not affect any historic or archaeological resources or adversely affect any protected or non-protected bodies of water.
3. During construction, there will be increases in energy usage, noise, dust and odor and minor traffic disruptions; however, these will result in small to moderate impacts of limited duration.
4. The project will have no significant effects on air quality or the character of the community.
5. The project will not adversely affect public health and safety, but actually will improve public health and safety through improved fire fighting capabilities and by providing a better and safer water supply source.
6. The Town has followed the procedures as required under the Agriculture and Markets Law and the Town has found the proposed action to be consistent with the social, economic and other essential considerations, and, to the maximum extent practicable, adverse agricultural impacts will be avoided and/or minimized.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to sign the Environmental Assessment Form and to check the box thereon indicating that the proposed action will not result in any significant adverse impacts; and

BE IT FINALLY RESOLVED, that the annexed Negative Declaration is hereby approved and the Town Clerk is hereby authorized and directed to make the appropriate filings in accordance with the provisions of the General Regulations of the Department of Environmental Conservation.

State Environmental Quality Review Act

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act – SEQR of the Environmental Conservation Law.

The Town of Cambria Town Board, as SEQRA Lead Agency has determined that the proposed action described below will not have a significant effect on the environment and that a Draft Environmental Impact Statement will not be prepared.

Name of Action: Cambria Fair Village Waterline Project

SEQR Status: Unlisted Action

Description of Action: The project entails the construction of approximately 5,900 LF of 8-inch and 12-inch waterline and associated appurtenances. These waterlines will be constructed along Unicorn Drive, Eagle Drive, Fairview Drive and include interconnections to existing watermains on Shawnee Road and Diller Road.

Upon a motion duly made by Councilwoman Kroening and seconded by Councilman Blackman, it was resolved to approve the foregoing resolution adopting Determination of Non-Significance and Negative Declaration.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

NEPA NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS TOWN OF CAMBRIA WATERLINE PROJECT

WHEREAS, the Cambria Town Board is in the planning phases of the Town of Cambria Fair Village Waterline Project (construction of 5,900 +/- lineal feet of 8-inch and 12-inch waterline),

WHEREAS, the Town of Cambria has received a grant from the Governor's Office for Small Cities,

WHEREAS, pursuant to requirements of the Governor's Office for Small Cities, the National Environmental Policy Act of 1969 must be followed,

WHEREAS, the procedural requirements of 24 CFR Part 58 have been met and an Environmental Review Record has been established,

WHEREAS, the Town of Cambria is required to publish a Notice of Intent to Request Release of Funds,

THEREFORE, BE IT RESOLVED, that the Cambria Town Board authorize the National Environmental Policy Act Certifying Officer to publish the Notice of Intent to Request Release of Funds in the official paper of the Town of Cambria, and

BE IT FURTHER RESOLVED, that the Cambria Town Board authorize the National Environmental Policy Act Certifying Officer to submit all necessary documentation to the Governor's Office of Small Cities on the 9th day after the Notice of Intent to Request Release of Funds has been published.

Upon a motion duly made by Councilman Blackman and seconded by Councilman Bush, it was resolved to adopt the resolution – NEPA Notice of Intent to Request Release of Funds Town of Cambria Waterline Project.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

ORDER – TOWN OF CAMBRIA WATER DISTRICT WATERLINE IMPROVEMENTS

The following Resolution was offered by Councilman Foe who moved its adoption, and seconded by Councilwoman Kroening, to wit:

RESOLUTION DECLARING NEGATIVE ENVIRONMENTAL IMPACT AND RESOLUTION AUTHORIZING INSTALLATION OF APPROXIMATELY 4,500 LINEAL FEET OF 12-INCH DIAMETER WATERMAIN ALONG UNICORN DRIVE AND EAGLE DRIVE, WHICH WILL CONNECT TO AN EXISTING 14 INCH DIAMETER WATERMAIN ON SHAWNEE ROAD AND AN EXISTING 8 INCH DIAMETER WATERMAIN ON DILLER ROAD AND APPROXIMATELY 1,300 LINEAL FEET OF 8 INCH DIAMETER MAIN SERVING THE SINGLE-FAMILY UNITS ALONG FAIRVIEW DRIVE, WHICH WILL REPLACE EXISTING 6 INCH DIAMETER MAIN AT AN ESTIMATED MAXIMUM COST OF \$433,333.00

WHEREAS, a Public Hearing was duly held on the 8th day of December 2005, by this Town Board at the Town Hall, 4160 Upper Mountain Rd., Town of Cambria, pursuant to Section 202-b of the Town Law to consider a certain map and plan and estimate of cost relating to installation of approximately 4,500 lineal feet of 12-inch diameter watermain along Unicorn Drive and Eagle Drive, which will connect to an existing 14-inch diameter watermain on Shawnee Road and an existing 8-inch diameter watermain on Diller Road together with approximately 1,300 lineal feet of 8-inch diameter main serving the single-family units along Fairview Drive, which will replace existing 6-inch diameter main, at an estimated maximum cost of \$433,333.00 in and for Cambria Water District for the Town of Cambria; and

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WHEREAS, the said Town Board did duly consider the said matter and did hear all persons interested,

WHEREAS, the Town Board has considered the effect of the action on the environment under SEQRA.

NOW, THEREFORE, after such hearing and upon the evidence given thereat and pursuant to the provisions of Section 202-b of the Town Law of the State of New York, it is

RESOLVED, that based upon a review of the Questionnaire and the other representations made by the Town Board in connection with the Improvement, (i) the Improvement will result in no major impacts and, therefore, is one which may not cause significant damages to the environment, (ii) the Action will not have a "significant effect" on the "environment", as such quoted terms are defined in the SEQR Act, and (iii) no "environmental impact statement", as such quoted term is defined in the SEQR Act, need be prepared for the Action; and it is further

RESOLVED, that the Town Board does hereby determine that it is in the public interest to make public improvement, to wit: the installation of approximately 4,500 lineal feet of 12 inch diameter watermain along Unicorn Drive and Eagle Drive, which will connect to an existing 14 inch diameter watermain on Shawnee Road and an existing 8 inch watermain on Diller Road together with approximately 1,300 lineal feet of 8 inch diameter main serving the single-family units along Fairview Drive, which will replace existing 6 inch diameter main, at an estimated maximum cost of \$433,333.00 in and for the Cambria Water District for the Town of Cambria; and it is further

RESOLVED, that a copy of this Resolution, together with the attachments hereto, shall be placed on file in the office of the Town Clerk where the same shall be available for public inspection during business hours and copies of a negative declaration shall be filed in such offices, posted in such places and published in such newspapers as shall be necessary to conform with the requirements of the SEQR Act, and it is further

RESOLVED, that the plans and specifications and the estimate of expense and the proposed contract for the execution of the work as prepared by Wendel Duchscherer, Architects and Engineers and Edwin J. Shoemaker, Attorney for the said Town, and presented to this Board are hereby approved; and it is further

RESOLVED, that the Clerk of the Board be authorized to advertise for bids for the performance of the above described work in accordance with the provisions of law; and it is further

RESOLVED, that no construction will be commenced until the Town has received approval of this project from New York State Agriculture and Markets.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Wright H. Ellis voting	Aye	Robert E. Blackman voting	Aye
George J. Bush voting	Aye	Matthew P. Foe voting	Aye
		Debra L. Kroening voting	Aye

The Resolution was thereupon declared duly adopted.

NATURE TRAIL GRANT – SEQR NEGATIVE DECLARATION

WHEREAS, the Town of Cambria Town Board, in conjunction with the Town of Cambria Park Planning Committee, and with the input and participation of Town Departments and the citizens of the Town, has completed the Town of Cambria Town Park Master Plan; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act – SEQR) of the Environmental Conservation Law, the Cambria Town Board has designated themselves as Lead Agency for the Town of Cambria Nature Trails project, which was identified in the Town Park Master Plan, and conducted a coordinated environmental (SEQR) review for this unlisted action.

WHEREAS, the Town Board has received input from the public, through public meetings and other public outreach, and from other involved and interested agencies, and has taken a hard look at the social, economic and environmental impacts of the Town of Cambria Nature Trails project; and

WHEREAS, the findings of this review indicate that the implementation of the Town of Cambria Nature Trails project will not adversely affect the natural resources of the State and/or the health, safety and welfare of the public, and will help the Town in a manner that will have potentially beneficial impacts on aesthetics, recreation, and community character, and

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NOW, THEREFORE, BE IT RESOLVED, that the Town of Cambria Town Board acting as lead government entity for this action, has determined that the implementation of the Town of Cambria Nature Trails project will not result in any significant adverse impacts on the environment, and a Negative Declaration is hereby issued; and

BE IT FURTHER RESOLVED, that the Town of Cambria Town Board recognizes the fact that the Town of Cambria Nature Trails project incurs no direct environmental impacts, and that the implementation of any suggested actions associated with this project, which may have potential impacts on the physical development of the Town, may require subsequent environmental permit applications for review; and

BE IT FINALLY RESOLVED, that the Town Supervisor shall authorize the Town Technical Support staff to undertake the preparation of appropriate notices and filings.

Upon a motion duly made by Councilman Bush and seconded by Councilman Blackman, it was resolved to adopt the resolution SEQR Negative Declaration Nature Trail Project.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Supervisor Ellis indicated the submittals should be completed by the end of January.

HOUSEKEEPING/INVENTORY PROGRAM

Jon MacSwan indicated his employees are working on Town equipment. It was indicated that over \$3,000 was received for the disposal of scrap material.

NYS ROUTE 93 RE-ROUTING

Supervisor Ellis indicated the NYSDOT is in receipt of the Town's letter relative to the re-routing of NYS Route 93; a response is expected by next week.

PROPOSAL – ANDOVER CONTROLS (U & S SERVICES)

Supervisor Ellis indicated there was an oversight in the original proposal of \$13,690 – the conference room was not included. The additional control valve to tie this area into the HVAC system would be \$2,660.00.

Upon a motion duly made by Councilman Foe and seconded by Councilwoman Kroening, it was resolve to approve the proposal submitted by Andover Controls U & S Services in the additional amount of \$2,660.00 as outlined in their proposal dated December 28, 2005 (Items 1 and 2).

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

CONCERNS OF CITIZENS

Steven Kroening, Cambria Road, questioned the Board with regards to the Nature Trail for the Town Park and the close proximity to the pond on Upper Mountain Road (owned by the Kroening family). He expressed concerns for safety as there is a lot of goose hunting conducted in this area.

Supervisor Ellis indicated the DEC and the Army Corp of Engineers will be involved in the designation of the specific trail area.

Robert Keller, Lower Mountain Road, was present and expressed concerns relative to the sandblasting business operated by Hahn Sales & Service. Areas of concern include the noise, dirt, paint fumes and the "noise mound" of piled garbage around the perimeter of the business. Mr. Keller indicated that he understood there was a problem with the screens on the structure where the sandblasting is done. He stated that he also understood Mr. Hahn was supposed to check into planting pine trees on the noise mound but now he doesn't intend to plant the trees as they supposedly won't grow. He stated there is still a problem with the "noise mound" pile getting closer to the street and he expressed concern that someone may get hurt due to the close proximity to the road. Mr. Keller indicated he has spoken with the Building Inspector's office on multiple occasions about the problems.

Supervisor Ellis indicated he was in contact with NYSDEC approximately three weeks ago. They are putting together a proposal to install vents to the building to correct the problem with the screens in terms of operating them. They have inspected the area and from the

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standpoint of airborne contaminants, they are satisfied they are not traveling very far and it is their opinion that the business is being operated in accordance with their regulations; they do not monitor noise. The matter will probably go to the Planning Board for review; however, it appears the operation is within any regulations that pertain to the business. He indicated they will try to stay on top of the matter.

TOWN CLERK REPORTS

The Town Clerk reported receipt of the following:

Building Inspector's Report – December 2005 – Total Receipts \$1,030.00
Total estimated value of construction - \$71,878.00

Niagara County SPCA Report – December 2005 – Total Animal Contacts – 24

Request from Cambria Volunteer Fire Company to include the following individuals on the roster of active members:

Barbara Everett, 3089 Lower Mountain Road, Sanborn, NY
Gerald Machajewski, 5252 Shunpike Road, Lockport, NY
John R. Gailie, 4521 Van Dusen Road, Lockport, NY

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to approve the request of Cambria Volunteer Fire Company to include the following individuals on the roster of active members: Barbara Everett, Gerald Machajewski and John Gailie.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Letter from NYS Department of Transportation indicating a 40 MPH speed limit will be established for Upper Mountain Road from Junction Road to a point 0.3+/- mile west of Thrall Road. All signs necessary to post the speed zone shall be erected by Niagara County.

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Supervisor Ellis indicated a letter was received from the **Office of Real Property Services** indicating the Town of Cambria will be receiving \$12,665.00 for the successful completion of the annual reassessment on the 2005 assessment roll. He indicated the annual reassessment keeps our assessed values at an equitable level; our equalization rate is 100%.

HIGHWAY SUPERINTENDENT REPORTS

Jon MacSwan, Highway Superintendent, reported as follows:

Purchase of Warren Sander – Authorization was requested for the purchase of a stainless steel sander (Warren Sander as sole source) for the Mack Truck #3 as budgeted for 2006

Upon a motion duly made by Councilwoman Kroening and seconded by Councilman Blackman, it was resolved to authorize the purchase a sander for Truck #3 and further authorizing Warren Sander as the sole provider at a cost of \$14,500.00.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Mobark Chipper Trade-In

Upon a motion duly made by Councilman Foe and seconded by Councilwoman Kroening, it was resolved to authorize the trade-in of the Mobark Chipper for a new chipper at the NYS contract price of \$1,000.00.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Designated telephone line for fax machine for Highway Department

Upon a motion duly made by Councilman Bush and seconded by Councilwoman Kroening, it was resolved to authorize the installation of a designated phone line for the fax machine for the Highway Department.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

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Driver Safety Course for employees - Mr. MacSwan indicated he is checking into a Driver Safety Course, which would be open to all Town employees and would allow for insurance premium reductions.

Driver Award Program – Mr. MacSwan indicated he would like to institute an Annual Driver Award Program recognizing exemplary employees for taking pride in their equipment and for exercising safety precautions.

Purchase of Laser for Drainage – Mr. MacSwan indicated it would cost more to repair the 11 year old laser they presently have than to buy a new one.

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman it was resolved to authorize the purchase of a laser in the amount of \$2,150.00, said purchase to be charged to the Drainage Fund.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Safety Meeting – The next safety meeting is scheduled for January 27th at 9:30 AM.

Councilman Bush requested a response to the memo he sent to Department Heads relative to safety issues.

WATER/SEWER SUPERINTENDENT REPORTS

Amel Jowdy reported as follows:

New Furnace at Old Town Hall – Proposals were received from Wendt's and Thiele's for replacement of the furnace at the Old Town Hall as follows:

Wendt's total for furnace and propane tank \$3,825.00
Wendt's total for furnace and oil tank \$3,190.00
Thiele's total for propane (not including tank) \$3,390.00
Thiele's total for furnace and oil tank \$2,705.00
Thiele's total for furnace and dual compartment tank - \$3,227.00

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to accept the proposal from Thiele's for replacement of furnace and oil tank at the Old Town Hall at a total cost of \$2,705.00.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Water Department Annual Review – Mr. Jowdy indicated that the NYS Department of Health conducted their annual review of the Water Department and found no discrepancies.

Postage Machine Purchase – A proposal to enter into a contract for the rental of a new mailing system including meter, scale and maintenance on NYS Contract at a monthly rate of \$241.00 was presented to the Board.

Upon a motion duly made by Councilman Foe and seconded by Councilwoman Kroening, it was resolved to authorize the leasing and service contract with Pitney Bowes Model DM500 under New York State Contract at the monthly rate of \$241.00.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Sewer Extension – 3941 Saunders Settlement Road – A request was received from Jeffery & Karla Hodges to have the sewer line extended which requires an extension of 230 feet of 2" PVC pipe. Mr. Jowdy indicated he felt the additional amount the Town would receive in taxation would support the cost of the line.

Upon a motion duly made by Councilman Bush and seconded by Councilwoman Kroening, it was resolved to authorize the extension of the sewer line to 3941 Saunders Settlement Road requiring approximately 230' of 2-inch PVC pipe.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Water Clerk Position – Mr. Jowdy indicated one of the part-time Water Clerks has left to take a full time position elsewhere. After advertising for the position, he interviewed five candidates

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and has narrowed it down to three individuals. Mr. Jowdy indicated he felt the Water Department would best be served if the position were filled with one full-time clerk.

Supervisor Ellis indicated the Board did not budget for a full-time clerk. He recommended they continue with the two clerks, four hours each per day and that Councilmen Bush and Foe be designated to meet with Amel Jowdy and review and make the appointment of a part-time Water Clerk.

Upon a motion duly made by Councilwoman Kroening and seconded by Councilman Blackman, it was resolved to authorize Councilman Bush and Councilman Foe to review the applications for the part-time Water Clerk position and to make an appointment to the position at the stated salary.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

Replacement of Glass Block at Municipal Building – Mr. Jowdy indicated he is checking into replacing the top row of glass blocks at the Municipal Building as moisture is building up and the block is separating. He indicated he does not yet have a price, but should have information for the next meeting.

Replacement of Garage Floor Drain – Mr. Jowdy indicated he would obtain proposals to replace the floor drain in the Town Garage, which he anticipates to do in spring.

Fuel Report – Supervisor Ellis indicated that, starting in 2006, they will use the fuel report for purposes of billing; he will send out a memo within the next few days on the matter.

ASSOCIATION OF TOWNS DELEGATE

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to designate Debra Kroening as the Delegate at the Annual Association of Towns Meeting.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

ANNUAL FINANCIAL AUDIT

Supervisor Ellis indicated the annual audit by Lumsden & McCormick is underway.

WNY STORMWATER COALITION – MEMORANDUM OF AGREEMENT

Supervisor Ellis indicated that a Memorandum of Agreement with the Western New York Stormwater Coalition has been prepared for participating municipalities to enter into. In order to remain a member of the Coalition, each participating municipality must agree to and adopt the Memorandum of Agreement, which will enable each municipality that participates to obtain grant funding from the NYSDEC for meeting the Stormwater Phase 2 Regulations that must be implemented by 2008. The membership fee is \$2,500 per year and the agreement is for five years starting in 2006 and terminating on December 31, 2010.

Supervisor Ellis indicated he would like to review the matter in more detail but would like Board authorization to enter into the agreement at his discretion.

Upon a motion duly made by Councilman Blackman and seconded by Councilman Foe, it was resolved to authorize the Town Supervisor to execute the Memorandum of Agreement with the Western New York Stormwater Coalition at his discretion.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

EXECUTIVE SESSION

Upon a motion duly made by Councilman Foe and seconded by Councilman Blackman, it was resolved to enter into executive session to discussion Union negotiations.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

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There was no formal action taken at the executive session.

EXECUTIVE SESSION CLOSED

Upon a motion duly made by Councilman Bush and seconded by Councilman Foe, it was resolved to close the executive session.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

REGULAR MEETING RE-CONVENED

Upon a motion duly made by Councilman Bush and seconded by Councilman Blackman, it was resolved that the regular meeting be re-convened.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

**SALARY ADJUSTMENTS – ASSISTANT CEMETERY SUPERINTENDENT
BUILDING MAINTENANCE**

Upon a motion duly made by Councilman Bush and seconded by Councilwoman Kroening, it was resolved to amend the salary for the Assistant Cemetery Superintendent from \$1,000 to \$1,300 and to amend the salary for the Building Maintenance position from \$4,450 to \$3,000.

Ayes: Blackman, Bush, Ellis, Foe, Kroening -Motion Carried-

ADJOURNMENT

As there was no further business, the meeting was adjourned by motion made by Councilman Foe and seconded by Councilman Blackman. Time: 10:10 PM

Respectfully submitted,

Lou Ann Murawski
Town Clerk

