

Approved

**TOWN OF CAMBRIA TOWN BOARD
June 8, 2023**

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 8^h day of June 2023 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

BOARD MEMBERS PRESENT:

Wright H. Ellis, Supervisor
Matthew P. Foe, Councilman
Jeffrey S. Hurtgam, Councilman
Benjamin D. Musall, Councilman
Randy M. Roberts, Councilman

ALSO PRESENT:

Tamara J. Cooper, Town Clerk
Steven Kroening, Highway Superintendent
Robert Roberson, Attorney
9 Interested Individuals

Following salute to the flag, Supervisor Ellis called the meeting to order. Board members took action upon the following matters:

APPROVAL OF MINUTES

Upon a motion duly made by Councilman Roberts and seconded by Councilman Musall, it was resolved to approve the minutes of the Town Board meetings of May 11, 2023, work; May 11, 2023 regular.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

June 8, 2023	CLAIM NUMBERS	ACCOUNT
Cemetery	4	\$ 105.56
Drainage	4	\$ 15.99
General	236-298	\$ 117,671.61
Highway	64-84	\$ 46,597.59
Refuse	6	\$ 36,804.62
Sewer Operating	25 & 26	\$ 2,045.87
Trust & Agency	11-14	\$ 21,040.53
Water Operating	86-94	\$ 9,866.20

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved that the abstract of audited vouchers dated June 8, 2023, be approved as read by the Town Clerk.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

Supervisor Ellis indicated that the 2022 financial audit results for the Town have been received. He introduced Mary Young, Lumsden & McCormick, to summarize the findings.

Ms. Young gave a brief explanation of their findings and indicated that they are delivering an unmodified independent auditor's opinion on the Town's financial statement. It is the highest level the Town can receive. The Town is in receipt of the Independent Accountants' Report as it pertains to the Town Board, Town Justices and Management; Management Letter and the Communication with those Charged with Governance and all of these reports were considered clean reports. All funds were up by \$800,000.00 with the majority of it in Capital Projects. This is because the Town has some unspent BAN proceeds, they will be using toward Capital Projects in the coming years.

There was an increase in General Fund of about \$150,000.00 due to an increase in sales tax revenue.

Fire Protection has \$770,00.00 reserved for the payments of benefits for volunteer fire fighters who provide service within the Town.

Government Revenues went up 3.0% across all funds due to the increase in property taxes which was budgeted for 2022. Overall sales tax and property taxes make up 79% of revenue for the Town.

Total expenditure went down 6.7% \$400,000.00 due to Capital Projects spending. In 2022 the Town didn't spend as much on Capital Projects as it did in 2021.

The Town ended up with \$570,000.00 in net income for all funds.

FAIR VILLAGE SEWER REPLACEMENT

Supervisor Ellis indicated that Wendel Engineers are still waiting for Health Department approval to move forward with the Fair Village Sewer Replacement project. They are looking to advertise for bids in July and award in August and have a notice to proceed in September.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe it was resolved to authorize Wendel Engineer to advertise for bids for the replacement in kind maintenance of existing sewer line in the Fair Village area pending receipt of all necessary easements and project approval from Niagara County Health Department.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

WRIGHT H. ELLIS voting AYE
MATTHEW P. FOE voting AYE
RANDY ROBERTS voting AYE
JEFFREY S. HURTGAM voting AYE
BENJAMIN D. MUSALL voting AYE

The Resolution was thereupon declared duly adopted.

ACCEPTANCE OF 2022 AUDIT AND FINANCIAL STATEMENT

Upon a motion duly made by Councilman Roberts and seconded by Councilman Foe, it was resolved to acknowledge the receipt and filing of the audit of the Town of Cambria financial statements for the period ending 12/31/2022 as prepared by Lumsden & McCormick, LLP certified public accountants. The audit

included the examination of the Justice Court records and dockets, as required by Section 20198-a of the Uniform Justice Court Act, a summary which was provided with the report.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

WRIGHT H. ELLIS voting AYE
MATTHEW P. FOE voting AYE
RANDY M. ROBERTS voting AYE
JEFFREY S. HURTGAM voting AYE
BENJAMIN D. MUSALL voting AYE

The Resolution was thereupon declared duly adopted.

TOWN CLERK REPORTS

The Town Clerk reported receipt of the following:

- Town Clerk Report May: Total Receipts: \$ 176,922.82
- Building Inspector Report May: Total fees collected: \$ 6,210.55
Estimated value of construction: \$ 1,237,650.00
- Requesting authorization to move forward with credit card payments for Water Bills and Building Inspector Fees.

Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts it was resolved to approve the acceptance of credit card payments for Water/Sewer/Refuse and Building Inspector fees through Value Pay Systems with a convenience fee at the time of service. (minimum of \$1.75 or 2.45%).

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

HIGHWAY SUPERINTENDENT REPORTS

Steven Kroening, Highway Superintendent, reported as follows:

- Raymond Rd.-declare millings and woodchips surplus.

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved to declare the road millings and woodchips as surplus and have residents sign a form stating they will not re-sell it.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

- Pave Human Rd. June 12th & 13th rain day June 14th.
- Ditching on Raymond Rd. is complete. Move the machine to Burch Rd. & Moore Rd. to finish laterals.
- Mowing roadsides.
- Shared services-calls from neighboring towns for Haul trucks.
- Fiber optic cable from Town Hall to shop is installed (not hooked up yet).
- Cemetery mowing.

TOWN PARK

- Electric for the camera's and shelters complete.

WATER SEWER REPORTS

Steven Kroening, Highway Superintendent, reported as follows:

- Replacing meters.
- Meahl Rd. clean up.
- Repairing fire hydrants.

ATTORNEY REPORTS

No reports.

Supervisor Ellis reported as follows:

- Bear Ridge Solar Project-still waiting on the decision from the executive director of renewable energy siting.

CONCERNS OF CITIZENS

James Kam – Human Rd.

Mr. Kam and a couple neighbors were present to voice concern about a winery on Human Rd. that is still operating even after many complaints have been presented over the past three years. The winery's liquor license was recently renewed according to Mr. Kam. Supervisor Ellis will look into the matter and get back to him.

Sharon Tasner-Suberra Rd.

On behalf of the COIS Ms. Tasner expressed thanks to all who participated in the fundraiser meat raffle last month. They appreciate the continued support from the Town Board and will continue to support the Town.

Supervisor Ellis reported that the Buffalo Bicycling Club Race will be having a Freedom Run Road Race on July 9, 2023, through the Town.

EAGLE SCOUT PROCLAMMATIONS

PROCLAMMATION-Nick Allen

Whereas, the Boy Scouts of America was founded on February 8, 1910, in the United States of America; and

Whereas, in 2010, Nick Allen joined Cambria Cub Scout Pack 8; and

Whereas, Nick earned his Arrow of Light in 2015, and crossed over to Cambria Boy Scout Troop 8; and

Whereas, Nick has earned 30 merit badges, while serving as Scribe, Assistant Patrol Leader and Patrol Leader in Troop 8, qualified for the Religious Medal Ad Altare Dei and was elected to the Order of the Arrow; and

Whereas, Nick's Eagle Scout Project was restoring schooner boat planters for the Village of Wilson, a project recalling the history of Wilson while beautifying the Village; and

Whereas, as a member of Troop 8, Nick, through his hard work and personal commitment, attained the rank of Eagle Scout on December 15, 2022, the highest and most prestigious rank offered by the Boy Scout Program; and

Whereas, Scouts believe it is their duty to love their country, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies; and

Whereas, character, participation and leadership are the basis of good citizenship; therefore, be it

Resolved, the Town of Cambria is proud of your achievement, advancement to the rank of Eagle Scout, and shares with you in one of the greatest occasions, not merely of your career as a Scout, but of your whole life, and honors you on this day.

PROCLAMATION-Thomas Meal

Whereas, the Boy Scouts of America was founded on February 8, 1910, in the United States of America; and

Whereas, in 2010, Thomas Meal joined Cambria Cub Scout Pack 8; and

Whereas, Thomas earned his Arrow of Light in 2015, and crossed over to Cambria Boy Scout Troop 8; and

Whereas, Thomas has earned 35 merit badges, while serving Troop 8 as Assistant Patrol Leader, Patrol Leader, Assistant Senior Patrol Leader and Senior Patrol Leader; and

Whereas, Thomas's Eagle Scout Project was planning, organizing and directing the building of a 100 ft. boardwalk in the Royalton Ravine, providing a safe and dry walkway for patrons of the park; and

Whereas, as a member of Troop 8, Thomas, through his hard work and personal commitment, attained the rank of Eagle Scout on August 23, 2022, the highest and most prestigious rank offered by the Boy Scout Program; and

Whereas, Scouts believe it is their duty to love their country, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies; and

Whereas, character, participation and leadership are the basis of good citizenship; therefore, be it

Resolved, the Town of Cambria is proud of your achievement, advancement to the rank of Eagle Scout, and shares with you in one of the greatest occasions, not merely of your career as a Scout, but of your whole life, and honors you on this day.

Upon a motion duly made by Councilman Foe and seconded by Councilman Roberts it was resolved to approve the Eagle Scout Proclamations for Nick Allen and Thomas Meal.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

NEW BUSINESS

TOWN PARK RULES & REGULATIONS

Supervisor Ellis reported that some changes have been recommended to the Park Rules and Regulations.

-No commercial tents allowed, however small 10 x 10 pop up tents are.

-No inflatable objects allowed-increases liability for the Town.

-No open fires. Fires are limited to the provided charcoal grills and propane grills. There have been requests to have fires in the nature trail so this had to be addressed.

Revisions and Deletions

**TOWN OF CAMBRIA
TOWN PARK RULES AND REGULATIONS
REVISED AND ADOPTED: 5/13/2021**

ARTICLE I

Purpose and Intent.

As used in this Article, reference to land described as the "Town Park" shall mean the real property acquired by the Town of Cambria by deed recorded December 30, 1999, recorded in the Niagara County Clerk's office in Liber 2987, Pages 341, 342 and 343 and being further described by Tax Map No. 106.00-1-30.12

In enacting this article, the Town of Cambria Town Board supports the following statutory purposes for creating and maintaining park areas which includes, among others: public health, pleasure, recreation, athletics and amusement. Park purposes shall include any incidental uses attendant to maintaining and operating the park including, but not limited to, maintenance garages, limited commercial uses such as a snack bar and any other similar use which shall be approved by the Town Board.

The Town of Cambria encourages the use and enjoyment of the Town Park by the public to promote and enhance the well being of each individual. The use of the Town Park by the public may also, if not controlled, endanger the safety of others and may deny them opportunity of enjoying the park. Therefore, to enhance and promote the safety and enjoyment of each individual, the following rules and regulations are established to govern the conduct of the public.

SECTION 100.01 HOURS OF OPERATION

The Town Park shall be open from dawn to dusk, unless otherwise posted.

SECTION 100.02 PERMITS, CONDITIONS, FEES

- A. Permits for the use of any designated picnic, athletic area or facility may be granted by the Town Park Director or by such other person designated by the Town Board. Permits and applications shall be available at the Town Clerk's office and reservations may be made up to six months in advance for the current year. All fees are non-refundable.
- B. Any person, firm or corporation issued a permit assumes all liability and responsibility for any activity conducted under the authority of the permit or any actions resulting from activities authorized by the permit. The permit may not be transferred.
- C. The request for the permit must be accompanied by the permit fees, if any, and by any other documents which may be required as a condition of the permit, such as a certificate of insurance and a copy of not-for-profit (501) c status, if applicable.

- D. In any case where the permit holder or employee shall have been found to have violated a condition of the permit, the permittee or person attending who has violated shall be held liable for any damages or loss suffered by the Town.
- E. No person shall interfere with any person or party occupying a picnic area under the authority of the permit.
- F. The Town Board shall set a schedule of fees, attached hereto as Schedule A, which may be amended by resolution, from time to time, upon recommendation of the Park Director. If the request for a permit has been denied, the Town will notify the applicant of its reasons for the denial. Permit fees will be returned to the applicant. A permit may be denied for any of the following reasons:
 - (1) Another activity or use has been previously scheduled for the same time.
 - (2) The proposed activity or use cannot be accommodated with safety for all park patrons or may result in damage to the park, athletic field or facility or otherwise endanger Town property or the public order.
 - (3) Conditions of the permit have not been met by the applicant or there has been past abuse or violation of this article.
 - (4) The proposed activity or use would require the Town to expend additional funds to provide for supervisory, maintenance or law enforcement personnel, equipment or services.
 - (5) In the judgment of the Park Director, the use is not in the best interests of the Town or its residents.

SECTION 100.03 RESTRICTED ACTIVITIES

- A. Advertising.** No person shall post, paint, affix, distribute, hand out, deliver, place or leave about any bill, billboard, placard, ticket, handbill, circular or advertisement, display and flag, banner, transparency, target, sign, placard or any other matter for advertising purposes on any structure, tree or rock at any place within the Town Park.
- B. Solicitation of alms or contributions.** No person shall solicit or request contributions for any purpose without direct permission from the Park Director.
- C. Sales of merchandise.** No person shall sell, or offer for sale, any merchandise except under a written agreement with the Park Director, and then, only at the place and time designated and upon terms approved by the Town Board.
- D. Meetings, exhibitions and parades.** No person, without a written permit by the Park Director or Town Supervisor, shall erect any structure, tent, stand or platform; or perform any ceremony, conduct any form of entertainment, performance or motion picture for commercial or non-commercial purpose(s) without a permit.
- E. Parking.** No parking will be permitted except in designated areas; loading and unloading shall be accomplished in designated areas only.
- F. Noise.**
 - a. No person shall play any radio, compact disc, tape player, any musical instrument, television, computer or other electronic device of any nature at any time at such a volume as to unreasonably disturb another person or to interfere with any other person or party.
 - b. No person shall cause or permit any loud or disturbing talking, shouting, singing, music or other noise to be made of such intensity as to annoy or disturb another person or party or adjoining residents.
- G. Glass Containers.** Use of glass containers is prohibited.
- H. Littering.**

- a. No person shall deposit, dump, throw or place any refuse, earth, rubbish, dust or similar material in or upon any part of the park except in such receptacles as are provided. Pet owners shall be responsible for removing and properly disposing of fecal matter from park property. Pet “clean-up” stations are provided to encourage control of pet litter.
- b. No person shall, in any manner, place any sewage, garbage, trash, litter, debris, object or waste materials in any pond, waterway or creek within the Park or adjoining the park.

I. Natural Features/Wildlife.

- a. No person shall permit any animal owned by him or her, in his or her custody, or under his or her control or ownership to run at large in the Town Park. Dogs, when restrained by a leash, are allowed.
- b. No person shall ride, drive, lead or keep a horse within the Town Park. The Park Director may issue a waiver for horse-driven carriages for special event(s). The waiver will terminate at the conclusion of the event.
- c. No person shall kill, wound, trap, hunt, take, shoot, harass, remove or have in his or her possession any animal, bird, bird’s nest or squirrel’s nest, or remove the eggs or young of any such bird or animal within the Town Park.
- d. No person shall remove or cut firewood, regardless of whether the tree or wood is dead, fallen, diseased, or otherwise, from the Town Park.
- e. The Nature Trail is located in an environmentally sensitive and protected area. Particular care must be exercised when exploring the Nature Trail to respect all plant and animal life.

J. Camping. No person shall camp in the park; however, the Park Director, upon approval by the Town Board, may waive this restriction for special events, upon conditions set forth in the permit. The waiver will terminate upon conclusion of the event.

K. Location of Picnics. No person shall hold a picnic in the park except in designated areas.

L. Consumption of alcoholic beverages. No person shall consume any alcoholic beverage or possess any open container of any alcoholic beverage in any vehicle parked on any roadway or parking lot. Alcoholic beverages are only permitted within the reserved shelter.

M. Building of fires. No person shall kindle, build, maintain, or use any fire **within the Cambria Town Park. The only exception is to allow the use of gas or charcoal grills at the shelters.** ~~except at such times and places provided for such purpose. Fires shall be continuously under the care and direction of a competent person over the age of 18 years from the time kindled until they are extinguished.~~

N. Explosives and fireworks. No person shall bring into or possess in the Town Park any explosives or fireworks, including any substance having properties that may decompose suddenly or generate sufficient heat, gas or pressure to produce a rapid flaming combustion. Exception: Fireworks display authorized and approved by the Town Board.

O. Weapons.

- a. No person shall use any firearm of any kind or description within the confines of the Town Park.
- b. No person shall possess or carry, unless authorized by New York State and federal gun laws, any instrument or weapon in which blank cartridges or ammunition may be used. No person shall take into

the parks or have in his or her possession any rifle, shotgun, air gun, spring gun, paint gun, muzzle-loading gun or other instrument or weapon in which the propelling force is a spring air or CO2 capsule.

- c. No person shall use bows and arrows or crossbows of any kind or description within the confines of the park.

P. Commercial Uses

- a. No person shall engage in any commercial enterprise, including but not limited to, the offering of services, soliciting, selling or peddling liquids or edibles for human consumption or distribute circulars or hawk, peddle or vend any goods, ware or merchandise within the Town Park, except as provided by special permission of the Park Director.
- b. No person shall cut, carve, paint, mark, paste or fasten on any tree, fence, wall, building, monument or other object within the Town Park any bill, advertisement or inscription. Nor shall any person distribute, cast throw or place any handbill, pamphlet, circular, advertisement or notice of any kind within the Town Park except by special permission of the Park Director.

SECTION 100.04 RECREATIONAL ACTIVITIES

- A. Swimming, diving, wading.** No person shall swim, bathe, wade or dive in a park pond, lake or creek or walk upon the frozen surface thereof.
- B. Toy or model rockets, aircraft or boats.** No person shall use a toy or model rocket, aircraft, boat or floating device within the confines of the park or upon any pond, lake or waterway therein.
- C. Park trees, shrubs and structures.** No person shall climb any tree or pick any flowers or fruit or break, cut down, trample upon, remove or, in any manner, injure or deface any tree, shrub or any building fence or structure or any other property within the park.
- D. Skating, sleighing and coasting.** No person shall use any, skateboards or sled or use a sled on any surface, coast with vehicles on wheels or runners, except at such places within the park designated by the Park Director.
- E. All-terrain vehicles.** All-terrain vehicles or any motorized vehicles or similar type vehicles designated for operation primarily on off-highway trails and competitions are prohibited.
- F. Snowmobiles and skidoos.** Snowmobiles and skidoos or any such mechanized motor-driven sled or vehicles on runners are prohibited.
- G. Aviation.** No person, except in an emergency, shall bring, land or cause to descend within or upon the Park any airplane, flying machine, balloon, parachute, or other apparatus for aviation. The Town Park Director may waive this restriction for a special event. The waiver will lapse at the conclusion of the event.
- H. Golf.** The hitting of golf balls within the confines of the park is prohibited.
- I. Buildings/Property**

No person shall willfully mark, soil, deface, or injure in any way, or displace, remove or tamper with any park building, structure, restroom/washroom facility, table, bench, fireplace or other cooking facility, railing, paving or paving material, water line or other public utility or parts or appurtenances thereof or equipment thereon, park sign, notice or placard whether temporary or permanent, monument, stake, post or other boundary marker or other structure or equipment, facility or park property or appurtenance whatsoever, either real or personal.

- J. Gambling.** Gambling, lotteries and games of chance are prohibited.
- K. Conduct of games.** All games of any description must be conducted in a safe and orderly manner and no dangerous practices shall be allowed. No person shall play games for which the Town Board has required a permit or fixed a fee without first obtaining such permit or paying a fee.
- L. Metal detectors.** The use or operation of a metal detector or other mechanical device to locate buried or concealed metal shall be allowed only in designated areas.
- M. Bicycling.** No person shall operate a bicycle within the limits of the park unless (s)he shall wear a protective helmet, as required by New York State law.
- N. Inflatable objects ARE NOT PERMITTED.** ~~Only permit holders are allowed to erect an inflatable object, which includes but is not limited to bounce houses and water slides, for a specific activity. The applicant must apply and receive a permit for the activity. The permit will expire at the conclusion of the event.~~
- O. Minimum insurance requirements shall apply as approved by the Town Board and a certificate of insurance naming the Town of Cambria as an additional insured shall be submitted by the permit holder prior to approval and issuance of any such permit.**
- P. Fishing.** All those individuals above the age of 16 must have a valid fishing license. Compliance with rules and regulations as promulgated by New York State Department of Environmental Conservation shall apply. Cleaning of fish in the pond/lake or surrounding areas as well as disposal of bait in the water is prohibited. Fishermen are to limit themselves to fishing from the shore, in designated areas.
- Q. Tents.** ~~Those individuals requesting to erect a tent, as part of an activity within the confines of the park must first obtain a permit and receive approval from the Town Park Director or Town Supervisor. The permit will expire at the conclusion of the activity. Tents shall not exceed 12 feet by 17 feet and are restricted to areas within 100 feet of gazebos or shelters and 200 feet from residential property and soccer and baseball fields. No commercial tents of any kind are allowed. Use of a "pop up" tent is permitted at shelters only; not to exceed 10' x 10'.~~
- R. Traffic.** No commercial vehicle(s) trailers or vendors will be allowed in the park or park approach except to make deliveries in the park or as otherwise authorized by the Park Director or upon terms set forth by the Town Board. No person shall use the park drives for the purpose of instructing another to drive or operate any vehicle, or for learning to drive or operate any vehicle. No person shall cause or permit a vehicle in tow of another vehicle to enter the park, except in case of a breakdown. In that case, a disabled vehicle may be towed to the exit.

Speed limit within the Town Park shall not exceed 15 mph unless otherwise posted.

SECTION 100.05 VIOLATIONS

- A.** In the event that a firm, person or corporation is found by the Park Director or Town Supervisor to have violated this article or the directive or permits issued by the past Director or Committee, then the right of any such individual, firm or corporation to use the Town Park or any facility therein shall terminate.
- B.** Any conduct which violates these rules and regulations may be prosecuted as a violation of the Public Order and Public Sensibilities provisions of the New York State Penal Law or as a violation of any other applicable provision of the New York State Penal Law.

Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Roberts it was resolved to approve the updates and deletions for the Town Park Rules and Regulations.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

PUBLIC HEARING ON NYS UNIFORM FIRE PROTECTION & BUILDING CODE AND THE NYS ENERGY CONSERVATION CONSTRUCTION CODE

Supervisor Ellis indicated that most towns in NYS do not have the ability to write their own building code so they adopt NYS Building Code. This is what Cambria will do. The state just updated it so the Town will adopt it.

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam it was resolved to schedule a public hearing for July 13, 2023, at 7:00 pm on the Local Law-Providing for the Administration and Enforcement of the NYS Uniform and Fire Prevention and Building Code.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

WATER SUPPLY VULNERABILITY ASSESSMENT-CYBERSECURITY

Supervisor Ellis reported that this is an ongoing issue. There is not much exposure to the water supply since it goes through a tank and pumping station. The Town gets its water from the Niagara County Water District. They use an isolated stand-alone system. An assessment is underway.

ORGANIZATIONAL MATTERS

Supervisor Ellis reported that for several years the Town had a contract with Sanborn Legion Post 929. They disbanded in 2022 which made it necessary to find someone to help with gravesites and flag for Veterans for Memorial Day. American Legion Post #830 Ransomville with help from Boy Scout Troop #8 will take over these duties.

Upon a motion duly made by Councilman Foe and seconded by Councilman Musall it was resolved to amend Resolution#11 of the Organizational Resolutions approved on the January 12, 2023 and to authorize the Supervisor to sign and pay contract/agreement to include O. Leo Curtiss, American Legion Post #830 Ransomville, NY in the amount of \$1,000.00 as compensation for decorating the grave of each Veteran within the Town of Cambria with a US flag prior to Memorial day 2023.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

PROCUREMENT POLICY PURCHASES

2023-20 GENERAL

Automatic door locks Town Park Comfort Station- automatically adjusts
Sole source because it integrates into the camera system.

1. Linklogix.io LLC: \$2,849.33

Upon a motion duly made by Councilman Foe and seconded by Councilman Hurtgam, it was resolved to approve the purchase from Linklogix.io LLC (sole source purchase) in the amount of \$2,849.33 for automatic door locks to be installed at the Town Park Comfort Station.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

2023-21 GENERAL

Commercial Shredder for Records Room

Patial payment has been budgeted in the Records Management Line of the budget.

Request Line Item Transfer of \$1,000.00 from Records Management Contractual 1460.04 to Records Management Equipment 1460.02. The Remainder of the purchase will be paid from Central Storeroom 1660.04.

(Clerk is applying for tax exemption for this purchase not to exceed \$3,000.00).

- | | |
|--|---------------------------------------|
| 1. Amazon-Ideal Paper Shredder 4002 P-2 Cross-Cut | (w \$150.00 coupon) \$2,530.00 |
| 2. Office Depot/Max -Ideal Paper Shredder 4002 P-2 Cross-Cut | \$4,226.59 |
| 3. Magee Office Products - Ideal Paper Shredder 4002 P-2 Cross-Cut | \$4,980.48 |

Upon a motion duly made by Councilman Foe and seconded by Councilman Musall, it was resolved to approve the purchase of an IDEAL 4002 P-4 Cros Cut Paper Shredder in the amount not to exceed \$3,000.00.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

PERSONNEL MATTERS

Rebecca L. Cobb

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to appoint Rebecca L. Cobb as Confidential Secretary to the Supervisor at a salary of \$20.50 per hour.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

Steven Kroening

Upon a motion duly made by Councilman Foe and seconded by Councilman Musall, it was resolved to appoint Steven Kroening to additional duties of Building and Grounds, Manager Sewer Manager and Water Manager; salary was set in the January re-organizational resolutions.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

Patrick McCoy

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to appoint Patrick McCoy to serve as Deputy Highway Superintendent and Foreman retroactive to 6/1/2023; salary was set in the January re-organizational resolutions.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

ADDITIONAL MATTERS

Councilman Foe reported that Cambria Fire Company will be hosting the Tractor Pull Event on July 29th at 3:00 pm. It is a great opportunity to support the fire company.

ADJOURNMENT

As there was no further business, the meeting was adjourned by motion made by Councilman Roberts and seconded by Councilman Musall. Time: 7:39 pm.

Ayes: Ellis, Foe, Hurtgam, Musall, Roberts

-Motion Carried-

Respectfully submitted,

Tamara J. Cooper, Town Clerk